



GIFT ACCEPTANCE POLICY

INTRODUCTION

Support of The American Law Institute (ALI) through philanthropic gifts is vital to enhancing and expanding the organization's work. This policy is designed to provide guidance regarding the types of gifts or assets that may be readily accepted and the process to obtain approval for accepting other forms or types of gifts. Flexibility in accommodating donor expectations will be maintained to the extent consistent with ALI's mission.

POLICY STATEMENT

It is the policy of ALI to accept from individuals, corporations, law firms, and foundations gifts that support its purposes and activities and that can be reasonably administered.

ALI in its sole discretion will decide whether to accept a gift. ALI will not accept gifts that, in its judgment, may appear to compromise its integrity or independence, require excessive expenditures, involve unreasonable responsibilities, or cause ALI to depart from its mission.

ALI will not pay anyone consideration for directing a gift to or executing a gift instrument with ALI.

DONOR AND PROSPECT RELATIONS

When it seeks charitable contributions, ALI will conform its requests and its procedures to applicable laws, regulations, and ethical standards.

ALI will not give donors tax or legal advice regarding their contributions. Rather, ALI recommends that donors seek the advice of their tax or other advisers as appropriate before making a gift.

DONOR ACKNOWLEDGMENT AND RECOGNITION

ALI will promptly acknowledge gifts that it accepts, providing donors with a tax receipt. Before doing so, ALI will determine promptly whether the gift can be accepted without prior approval of the Executive Committee or requires prior approval in accordance with the requirements set forth below.

Unless otherwise provided by law, ALI from time to time may publicly express its appreciation for its donors except to the extent that they have conditioned their gifts on confidentiality and ALI has agreed to their requests for confidentiality.

GIFT ACCEPTANCE AND VALUATION GUIDELINES

ALI is obligated to adhere to the terms and conditions of gifts that it accepts. ALI must consider the terms of each gift to ensure they are feasible, do not compromise the usefulness and desirability of the gift, and are in conformity with ALI policy.

The President or Director should consult with the Executive Committee when the circumstances surrounding a specific gift might raise significant institutional issues.

Gifts such as real property, personal property (both tangible and intangible), non-marketable securities, split interest gifts, deferred gifts, undistributed class action funds, restricted gifts, and contingent gifts will be referred to the Executive Committee for approval.

ALI staff is authorized to receive the following gifts for the Institute without prior approval. Prompt notice will be furnished to the President and Director as to each gift. The Executive Committee will determine if ALI will accept or decline any gift not included in the following list.

Cash. ALI will accept and promptly process any unrestricted gifts by cash, check, or credit card. Checks should be made payable to The American Law Institute. Gifts of cash will be valued at their U.S. monetary worth.

Pledges. ALI will accept unrestricted gifts pledged to be paid if the donor confirms the pledge in writing. If the pledge is for gifts of something other than cash or publicly traded securities, ALI will not accept the gift until the Executive Committee approves acceptance.

Securities. ALI will accept unrestricted gifts of readily marketable securities, such as stocks or bonds or warrants which are publicly traded and readily marketable. ALI will acknowledge the entity, number of shares or units, and the date that the donor relinquished control of the securities. Trading costs and appreciation or depreciation from the time the gift was accepted by ALI will not affect the valuation of the gift. It is ALI's policy ordinarily to sell all readily marketable securities immediately upon delivery or after notification of receipt of gifted securities.

Bequests. ALI will accept bequests and gifts made through living trusts. If the potential gift involves property other than cash or marketable securities or includes restrictions, ALI will not accept the gift until acceptance is approved by the Executive Committee.

Matching Gifts. ALI will accept a gift in cash made by an organization that matches in full or in part a donor's gift to ALI. The matching gift will be credited to the organization, and the originating donor will be recognized for the total combined gift.

ADMINISTRATIVE ISSUES

ALI will not draft any legal instruments for donors, but will, at the donor's request, review documents to ensure the gift complies with this policy.

ALI will not act as an executor for a donor's estate.

All gift administration is governed by the Institute's Conflict of Interest Policy.

This policy will be reviewed on a periodic basis by ALI staff with recommendations made to the organization's leadership as necessary.